

**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

The Central Intelligence Agency's Annual Occupational  
Safety and Health Report to the Secretary of Labor

FROM:

Chief, Safety Staff/DDA

NO.

STAT

DD/A Registry

DATE

83-0807 STAT

TO: (Officer designation, room number, and  
building)

DATE

OFFICER'S  
INITIALSCOMMENTS (Number each comment to show from whom  
to whom. Draw a line across column after each comment.)

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**CENTRAL INTELLIGENCE AGENCY**

WASHINGTON, D.C. 20505

DD/A Registry

83-0807

24 MAR 1983

The Honorable Raymond J. Donovan  
The Secretary of Labor  
Washington, D. C. 20210

Dear Mr. Secretary:

Transmitted herewith is the Central Intelligence Agency's Annual Occupational Safety and Health Report for Calendar Year 1982. The report was prepared in consonance with the guidelines provided by your office and in accordance with provisions of the Occupational Safety and Health Act, Executive Order 12196 and Title 29, Code of Federal Regulations, Part 1960 (29 CFR 1960).

Efforts are being continued to strengthen the Agency's Safety and Health Program to meet guidelines provided in 29 CFR 1960. Shortfalls continue to be annual inspections of facilities and training. While annual inspections of each facility and training of management and collateral duty personnel worldwide cannot be accomplished at this time, consideration is being given to these areas. It is noted that fifty-nine percent of the workplaces were inspected during CY 1982 compared to thirty-two percent in CY 1981. These areas are being given additional special attention in CY 1983 with initiation of an overseas safety enhancement program and an increased safety budget for additional safety inspection trips. The training program is also being expanded to include safety and health orientation of senior management officials scheduled for overseas assignments and also for management personnel scheduled for classes in the Headquarters area. Training of component safety officers in the field is also under consideration to provide them with a 3-day course in the field or a correspondence course.

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We are striving to bring our Safety and Health Program into compliance with 29 CFR 1960. During CY 1982 we took several steps in that direction, i.e., transferred the Safety Staff from the Office of Security to my Office since I am the Agency's Designated Safety and Health Official. We also hired an additional industrial hygienist, two co-op students, and increased funding for the Safety Program. I have also authorized the hiring of a fire protection engineer and a health physicist and considerably increased the overall Safety budget for FY 1983.

Please be assured of our sincere interest in maintaining a Safety and Health Program that meets provisions of the Occupational Safety and Health Act, Executive Order 12196 and 29 CFR 1960.

Sincerely,



~~Harry~~ E. Fitzwater  
Deputy Director  
for  
Administration

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Enclosure

Letter to Secretary of Labor transmitting the annual CIA  
OSHA report

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